



TOWN of WAREHAM

Board of Selectmen/Sewer Commissioners

Meeting Agenda

7:00 PM – Wareham Multi-Service Center, Room 320, 48 Marion Road, Wareham Massachusetts

1. **CALL TO ORDER BY CHAIRMAN**
2. **ROLL CALL**
3. **ANNOUNCEMENTS**
4. **CITIZENS PARTICIPATION**
5. **MEETING WITH MIKE GUIDICE, CAMP, DRESSER & McKEE**
6. **DISCUSSION RE. WESTFIELD**
7. **CONSENT AGENDA**
 - a. Authorization to sign bills and documents, etc.
Change Order #2, Cromesett Park & Oakdale Sewers, CWSRF 3022.
8. **LICENSES & PERMITS**

None.
9. **TOWN ADMINISTRATOR'S REPORT**
 - a. Leadership Team.
 - b. Federal Emergency Management Agency Site visit.
 - c. Wareham District Court.
 - d. Economic Development Action plans.
 - e. Municipal Health Insurance Regulations.Status Report of ongoing issues/projects.
10. **TOWN BUSINESS**
 - a. Right of first refusal – Bay Pointe Country Club.
 - b. Discussion with DCU – update.
 - c. Any town business.

11. SEWER BUSINESS

- a. Any sewer business.

12. LIAISON REPORTS

13. ADJOURNMENT

14. SIGNING OF DOCUMENTS APPROVED BY THE BOARD

1/26/2012

MINUTES OF MEETING OF SELECTMEN/SEWER COMMISSIONERS

Date of Meeting: October 4, 2011
Date of Transcription: January 9, 2012
Transcribed by: Janet Wilson

1. CALL MEETING TO ORDER BY CHAIRMAN

2. ROLL CALL

Selectmen Present: Walter B. Cruz, Sr., Chairman
Stephen M. Holmes, Clerk
Cara A. Winslow
Ellen M. Begley
J. Michael Schneider

Also present: Mark J. Andrews, Town Administrator

3. ANNOUNCEMENTS

On October 8 & 9th from 10am – 4pm will be the 8th annual cranberry harvest Festival at the AD Makepeace on Tihonet Village

On Sunday, October 16th the Wareham Fire Dept. will host an open house at the Main Street Fire Station.

On Friday, October 14th the Gleason Family YMCA will host a wine tasting event at the Marion Music Hall.

The Wareham Garden Club will meet on October 13th at 9:30 am at the First Congregational Church.

On Friday, November 11th the annual Veterans Day parade will be held at 10:00 am.

On Wednesday, October 5th from 8:00 am to 9:30 am at the TD. Bank located on the Main Street there will be an informational meeting on the construction schedule of the Main Street streetscape project.

Town Meeting will be held at the Wareham High School Auditorium on October 24th at 7:00 p.m.

4. CITIZENS PARTICIPATION

Present before the board: Matt Pillsbury

SELECTMEN/SEWER COMMISSIONERS MEETING - 10-4-11 (CONT'D)

Mr. Pillsbury asked if the board was going to read into record the report from the Office of the Inspector General that clears the good name of his mother Mary Jane Pillsbury. Chairman Cruz stated that they just receive it and they will probably be bringing this up in the next couple of meetings. Mr. Pillsbury stated that he feels that it should be brought up during a meeting and stated that his mother did serve on the Board of Selectmen for 15 years and was a town employee for 35 years.

Present before the board: Ron Robinson

Mr. Robinson said that he noticed on the agenda some change orders for the Oakdale Sewer project and asked the board to take a hard look at these change orders.

Present before the board: Angela Dunham

Ms. Dunham mentioned the Historical Society would be hosting on October 15th a Haunted History Night from 6pm – 2am. More info please visit www.spookysouthcoast.com

Present before the board: Sandy Slavin

Ms. Slavin asked about the cost of moving the 3 pumping station. Chairman Cruz said that Mr. Guidice would be before the board later in the evening and they will ask him. She also asked who would be custodian of the digital recordings. Also, they have an opening on the Affordable Housing Trust Fund.

Present before the board: Jennifer Petersen

Ms. Petersen asked if they were going to be receiving information on the budget prior to the Town Meeting.

5. MEETING WITH MIKE GUIDICE, CAMP, DRESSER & MCKEE

Present before the board: Mike Guidice

Mr. Guidice spoke about the progress at the pumping stations. NSTAR is scheduled to install a meter at Apple Street and they are hoping to get the meter installed in Cromesett. Testing of the generators is also in progress. If everything goes as Scheduled, they can start testing and training for each of the 4 pumping stations next week. The only other item that needs to be completed is the paving adjacent to the stations. Mr. Guidice stated that the cost to move the three pumping stations totaled \$155,432 and it does include a 2nd item for under \$6000, which would make it roughly \$149,000. The Avenue A station is approximately \$43,000, Cromesett is \$74,000 and the Mattapoisett station is \$33,000. Mr. Guidice stated that Change Order #1 had no associated cost since it was for water work done by the sewer contractor and the Wareham Fire District was reimbursing for the cost for that work. The vast majority of moving the three pumping stations and the other \$6000 was for water main that needed to be repaired due to being damaged and failed. Some discussion ensued about the work on the water main pipe and getting reimbursed by the Water District.

MOTION: Selectman Winslow moved to approve \$149,441.47 payment towards

SELECTMEN/SEWER COMMISSIONERS MEETING - 10-4-11 (CONT'D)

project Cromesett Park and Oakdale sewers, contract #2 CWSRF #3022- change order #2. Some discussion ensued and Mr. Guidice stated that he could provide a new invoice to reflect the actual total for next week. Selectman Winslow withdrew her motion.

6. DISCUSSION RE: WESTFIELD

Mr. Andrews said they are working on sending out additional letters to prospective bidders.

7. CONSENT AGENDA

- a. Authorization to sign bills and documents, etc.
Change order #2, Cromesett Park & Oakdale Sewers, CWSRF22
(Brought up under discussion with Mike Guidice)

8. LICENSES & PERMITS
(none)

9. TOWN ADMINISTRATOR'S REPORT

a. **LEADERSHIP TEAM UPDATE**

Town Accountant – On Friday, September 30, 2011, Mr. Andrews has re-advertised the Town Accountant's position. It is his intent to expand the search and get resumes to the Screening Committee.

Federal Emergency Management Agency (FEMA) Site visit

On Wednesday, September 28, 2011, a team of FEMA performed a site tour of the Town's impacted area affected by Hurricane Irene. Mr. Mark Gifford provided additional information to the FEMA team, Mr. David Clark is the Representative.

Wareham District Court

In our efforts to keep the Wareham District Court open, Mr. Andrews has sent a letter of support to Chief Justice Robert A. Mulligan, Chief Justice Lynda M. Connolly and Chief Justice Steven D. Pierce asking for their support. He stressed the fact that Wareham is the "Judicial Hub" of the South Coast region as we serve the Towns of Marion, Mattapoisett, Rochester and Wareham. It is his hope that we can continue to work to keep the Wareham district Court open.

Economic Development Action Plans

The Tractor Supply has been sited at the former Staples building at Cranberry Plaza. The backfill plan was approved by the Planning Board on an expedited

permitting plan by the Inspectional Services Department. An estimated fifteen (15) jobs will be created by this economic development action plan. On August 22, 2011, Mr. Andrews testified in favor of this relocation, as it will fill the Staples Complex with a taxpaying tenant that will significantly contribute to the Cranberry Plaza.

Hawthorn Kidney Center

The Hawthorn Kidney Center has plans to locate to our Cranberry Plaza, Suite 10 Wareham. The new Kidney center will occupy 5,449 square feet of space and bring an estimated 12 jobs. Also, the Hawthorn Kidney Center provides a valued tenant and important service based industry to the Town. This project is headed towards site plans review by the Planning Board. This is a minor modification to the existing site.

Municipal Health Insurance Regulations

On Tuesday, September 27, 2011, Mr. Derek Sullivan, Financial Analyst and Mr. Andrews joined Mrs. Ana Miranda, Director of Operations and Finance at a Web Conference. The Executive Office of Administration and Finance is responsible for developing regulations to guide communities and school districts seeking to implement changes in their health insurance plans under the process created by new municipal health care reform legislation, cited as Chapter 69 of the Acts of 2011. These regulations establish administrative procedures for expedited negotiations that will occur between municipalities, school districts and public employee committees.

Selectman Begley asked if Mr. Burke could go around town and make sure that the handicap areas have appropriate signage.

10. TOWN BUSINESS

a. Right of first refusal – Bay Pointe Country Club

Present before the board: Mark Harriman, Digital Credit Union

Mr. Harriman stated that Digital Credit Union has entered into an agreement to sell the property and was before the board asking to waive the right of first refusal to get the property into the developers hands as soon as possible. Selectman Winslow said she wouldn't be comfortable and would like to have a discussion with CEDA and Town Counsel. Selectman Holmes said he agrees with Selectman Winslow and would like to have CEDA involved. Selectman Begley also would like to hear from the other board. At this point Jean Connaughton, Chairman of the CEDA board came before the board and stated that they did receive the letter which was distributed at their meeting and did have a discussion. She stated they didn't take a vote and they are having their attorney look at it. Some discussion ensued.

SELECTMEN/SEWER COMMISSIONERS MEETING - 10-4-11 (CONT'D)

- b. Discussion with DCU – Discussed under right of first refusal.
- c. Any town business

Selectman Begley said the Bike Path Committee would be looking for a letter to Eagle Holt for right of way to be sent along with another letter to SRPEDD. Also some discussion on the Weston & Sampson contract.

There will be a meeting held on October 11th regarding 40B in the Gardner Auditorium

11. SEWER BUSINESS

- a. Any sewer business

Selectman Begley spoke about an email received that someone is requesting an abatement; however, they have been before the board already. Mr. Campinha came before the board and stated that he would send another letter to the homeowner explaining that no abatement will be issued. Another request was from a Laundromat in Onset in which Mr. Campinha stated that is another issue that would be addressed.

Some discussion about sewer capacity for Walmart and A.D. Makepeace and having them attend a meeting of the Board of Selectmen to get more information.

12. LIAISON REPORTS

Board of Health will be having a meeting on October 5th at 4:00 p.m.

13. ADJOURNMENT

MOTION: Selectman Holmes moved to adjourn the meeting. Selectman Begley seconded.

VOTE: 4-0-0 (unanimous)

Selectman Winslow wasn't in the room at the time of vote

14. SIGNING OF DOCUMENTS APPROVED BY THE BOARD

SELECTMEN/SEWER COMMISSIONERS MEETING - 10-4-11 (CONT'D)

Respectfully submitted

Janet Wilson

Department Assistant

The foregoing minutes were submitted to the Board of Selectmen/Sewer Commissioners on: 2-7-12

Attest:


Stephen M. Holmes, Clerk

Date Signed: 2-7-12

Date sent to the Town Clerk: 2-8-12

